

# MORTON MANUFACTURING

"Quality Aerospace Fasteners"



## JOB DESCRIPTION

Job Title: Centerless Operator

Reports to: Grinding Supervisor

Department: Grinding

FLSA: Hourly

Approved by: Human Resources

## Position Overview

The Centerless Grinder Operator individual performs the set up and operates precision grinding equipment to grind lot parts in accordance with established shop practices. Performs work operations under supervision.

## Essential Job Functions and Responsibilities

- Reads blueprint and job order for product specifications such as dimensions, tolerances, and number of parts to be ground, and tooling instructions, such as grinding, speeds, feed rates, holding fixtures and grinding wheels to be used.
- Mounts grinding wheel and regulating wheel on spindles with wrenches.
- Dresses wheels to specifications, using dressing device.
- Moves controls to set specified grinding speeds, feed rates, and spacing between wheel faces.
- Positions and secures work rest at specified height, using wrenches.
- Lifts and positions work piece manually or with hoist, and secures it between wheels and on work rest.
- Starts machine and observes operation.
- Verifies dimensions of ground work piece for conformance to specifications, using measuring instruments, such as micrometers, calipers, and preset gauges.
- May set up automatic work feeding device.

## Scope

- This position reports to Grinding Supervisor and does not have any direct report.

## Requirements / Qualifications

- Must be 18 years of age or older.
- High School Diploma/GED.
- To perform this job successfully, an individual should have knowledge of basic computer skills and departmental applications: SPC & Shop Floor System.

## Preferred Qualifications

- Experience with custom or production work or with particular material, product, or precision level, or with machine of particular size, type or trade name.
- Working experience of manufacturing environment procedures.

## Physical Requirements

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- Employee is occasionally required to stand for extended periods of time and walk; sit; requires eye hand coordination, use hands hand movement and manual dexterity, use hands to finger, handle or fee; reach with hands and arms; stoop, kneel crouch, or crawl, listen and speak. Occasionally lift and/or move up bend, reach to shoulder level and lift varying, pushing and or pulling to 30 pounds. Specific vision abilities required by this job include; close vision, distance vision, color vision, peripheral vision, and ability to adjust focus.

## Work Environment

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

**NOTE:** This job description is not intended to be all-inclusive. Employee may perform other related duties as assigned to meet the ongoing needs of the organization.

### ADA Statement

The Company is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation should contact the Human Resources Department

### EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

It is the policy of the Company to afford equal employment opportunity to all individuals, regardless of race, creed, color, religion, gender, national origin, ancestry, age, marital status, veteran status, disability, medical condition (as defined by California Government Code section 12929), gender identity or sexual orientation.

The Company's commitment to equal opportunity is applied through every aspect of the employment relationship, including, but not limited to, recruitment, selection, placement, training, compensation, promotion, transfer, termination, and all other matters of employment.